

**TERMS OF REFERENCE
FOR THE SERVICES OF A GENERAL CONTRACTOR FOR THE
PROPOSED LANDBANK ODIONGAN BRANCH RELOCATION/BUILDING
CONSTRUCTION**

I. QUALIFICATIONS

REQUIREMENTS	DOCUMENTATIONS
1. Must be a recognized local engineering construction entity, duly organized under the laws of the Philippines (Corporation, Partnership and Cooperatives).	• Certified copy of DTI, SEC or CDA Registration Certificate.
2. Must have a Philippine Contractors Accreditation Board (PCAB) License with at least Category "C & D" and size range of Small B (PCAB Classification: General Building/GB-1).	• Certified copy of PCAB Registration Certificate.
3. At least sixty percent (60%) of the interest/outstanding capital stocks belong to citizens of the Philippines.	• Certified copy of current General Information Sheet with Documentary Stamp Tax (DST) from the Securities and Exchange Commission (SEC).
4. With at least five (5) years minimum experience in general construction services (steel, reinforced concrete, composite steel-concrete, etc.) related to construction of commercial buildings, hospitals, multi-storey school buildings, BPOs and banks. <i>(Note: General Contractor/ Fit-out contractor shall refer to contractors who have constructed buildings which include the electrical, data and communications, mechanical, water and sanitary systems with interior finishes, fixtures, office furnishings and equipment -i.e. air-conditioning units and generator sets).</i>	• List of at least five (5) completed projects for similar projects undertaken during the last five (5) years accompanied by a certified true copy of Purchase Orders or Contract Agreement and Certificate of Satisfactory Performance for said project, with the following details: <ul style="list-style-type: none"> ○ Name of project ○ Location of project ○ Type of project ○ Duration of the project ○ Contact persons and number

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**TERMS OF REFERENCE FOR THE SERVICES OF A GENERAL CONTRACTOR FOR THE PROPOSED
LANDBANK ODIONGAN BRANCH RELOCATION/BUILDING CONSTRUCTION**

<p>5. Currently employing experienced professionals with valid Professional Regulation Commission (PRC) registrations, to wit:</p> <p>5.1. Architect 5.2. Civil Engineer 5.3. Electrical Engineer 5.4. Sanitary Engineer or Master Plumber</p>	<ul style="list-style-type: none"> • List of key personnel assigned for the project with the following supporting documents: <ul style="list-style-type: none"> ○ Curriculum Vitæ ○ Certified photocopy of Professional Regulation Commission (PRC) ID or PRC Board Certificate ○ Employment Certification
<p>6. <u>Contractors are not required to conduct ocular inspection due to the COVID 19 Pandemic.</u></p>	<p><u>Attached are the latest pictures of the project site (Annex A).</u></p>

II. SCOPE OF SERVICES

The contractor shall:

1. Undertake all the necessary works (Architectural, Structural, Electrical, Sanitary, etc.) as indicated in the plans, specifications and scope of works prepared & issued by the Project Management and Engineering Department (PMED) for the proposed construction of the **LANDBANK ODIONGAN BRANCH**;
2. Construct the proposed relocation of **LANDBANK ODIONGAN BRANCH** within **300 c.d.** upon receipt of Notice to Proceed (NTP);
3. Facilitate and secure all necessary government permits and clearances required for the implementation and completion of the project;
4. Assign a competent project manager/ engineer at the site on a 24/7 basis until project completion and turn-over;
5. Abide by the attached General Conditions of the Project (Annex A);
6. Provide monthly periodic reports on the status/ accomplishments of the project to be submitted to LANDBANK-PMED;
7. Attend all meetings as may be required during the implementation stage until the completion of the project; and
8. Upon formal request, represent the Bank before any authorized body as expert witness in the resolution of any related investigation and controversies.
9. The contractor shall conduct the construction from 8:00 AM – 5:00 PM or onwards as the need arises.

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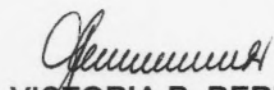
TERMS OF REFERENCE FOR THE SERVICES OF A GENERAL CONTRACTOR FOR THE PROPOSED
LANDBANK ODIONGAN BRANCH RELOCATION/BUILDING CONSTRUCTION

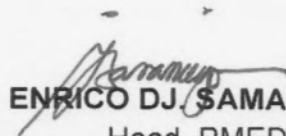
III. MANNER OF PAYMENT

Release of payment / payment schedule shall be in accordance with the Bank's accounting guidelines. Once a month, the contractor may submit a statement of work accomplished (SWA) or progress billing and corresponding request for progress payment of work accomplished.

Prepared by:

Approved by:


MA. VICTORIA B. BERNARDO
PDO Team Leader, SLBG Team


ENRICO DJ. SAMANIEGO
Head, PMED

TERMS OF REFERENCE
FOR THE SERVICES OF A GENERAL CONTRACTOR FOR THE
PROPOSED LANDBANK PAGADIAN BALINTAWAK BRANCH BUILDING
CONSTRUCTION

I. QUALIFICATIONS

REQUIREMENTS	DOCUMENTATIONS
1. Must be a recognized local engineering construction entity, duly organized under the laws of the Philippines (Corporation, Partnership and Cooperatives).	• Certified copy of DTI, SEC or CDA Registration Certificate.
2. Must have a Philippine Contractors Accreditation Board (PCAB) License with at least Category "C & D" and size range of Small B (PCAB Classification: General Building/GB-1).	• Certified copy of PCAB Registration Certificate.
3. At least sixty percent (60%) of the interest/outstanding capital stocks belong to citizens of the Philippines.	• Certified copy of current General Information Sheet with Documentary Stamp Tax (DST) from the Securities and Exchange Commission (SEC).
4. With at least five (5) years minimum experience in general construction services (steel, reinforced concrete, composite steel-concrete, etc.) related to construction of commercial buildings, hospitals, multi-storey school buildings, BPOs and banks.	• List of at least five (5) completed projects for similar projects undertaken during the last five (5) years accompanied by a certified true copy of Purchase Orders or Contract Agreement and Certificate of Satisfactory Performance for said project, with the following details: <ul style="list-style-type: none"> ○ Name of project ○ Location of project ○ Type of project ○ Duration of the project ○ Contact persons and number
5. Currently employing experienced professionals with valid Professional Regulation Commission (PRC) registrations, to wit: 5.1. Architect 5.2. Civil Engineer 5.3. Electrical Engineer 5.4. Sanitary Engineer or Master Plumber	• List of key personnel assigned for the project with the following supporting documents: <ul style="list-style-type: none"> ○ Curriculum Vitæ ○ Certified photocopy of Professional Regulation Commission (PRC) ID or PRC Board Certificate ○ Employment Certification
6. <u>Contractors are not required to conduct ocular inspection due to the COVID 19 Pandemic.</u>	• <u>Attached are the latest pictures of the project site (Annex A).</u>

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II. SCOPE OF SERVICES

The contractor shall:

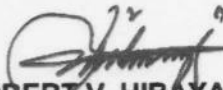
1. Undertake all the necessary works (Architectural, Structural, Electrical, Sanitary, etc.) as indicated in the plans, specifications and scope of works prepared & issued by the Project Management and Engineering Department (PMED) for the proposed construction of the **LANDBANK PAGADIAN BALINTAWAK BRANCH**;
2. Construct the proposed **LANDBANK PAGADIAN BALINTAWAK BRANCH** within **210 c.d.** upon receipt of Notice to Proceed (NTP);
3. Facilitate and secure all necessary government permits and clearances required for the implementation and completion of the project;
4. Assign a competent project manager/ engineer at the site on a 24/7 basis until project completion and turn-over;
5. Abide by the attached General Conditions of the Project (Annex A);
6. Provide monthly periodic reports on the status/ accomplishments of the project to be submitted to LANDBANK-PMED;
7. Attend all meetings as may be required during the implementation stage until the completion of the project; and
8. Upon formal request, represent the Bank before any authorized body as expert witness in the resolution of any related investigation and controversies.
9. The contractor shall conduct the construction project from 8:00 AM – 5:00 PM or onwards as the need arises.

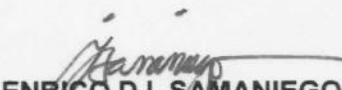
III. MANNER OF PAYMENT

Release of payment / payment schedule shall be in accordance with the Bank's accounting guidelines. Once a month, the contractor may submit a statement of work accomplished (SWA) or progress billing and corresponding request for progress payment of work accomplished.

Prepared by:

Approved by:


ROBERT V. HIBAYA ff.
PDO/Team Leader, VBG Team


ENRICO D.J. SAMANIEGO
Head, PMED

TERMS OF REFERENCE
FOR THE SERVICES OF A GENERAL CONTRACTOR FOR THE
PROPOSED LANDBANK PLAZA LIBERTAD BRANCH RENOVATION

I. QUALIFICATIONS

REQUIREMENTS	DOCUMENTATIONS
1. Must be a recognized local engineering construction entity, duly organized under the laws of the Philippines (Corporation, Partnership and Cooperatives).	• Certified copy of DTI, SEC or CDA Registration Certificate.
2. Must have a Philippine Contractors Accreditation Board (PCAB) License with at least Category "C & D" and size range of Small B (PCAB Classification: General Building/GB-1).	• Certified copy of PCAB Registration Certificate.
3. At least sixty percent (60%) of the interest/outstanding capital stocks belong to citizens of the Philippines.	• Certified copy of current General Information Sheet with Documentary Stamp Tax (DST) from the Securities and Exchange Commission (SEC).
4. With at least five (5) years minimum experience in general construction services (steel, reinforced concrete, composite steel-concrete, etc.) related to construction of commercial buildings, hospitals, multi-storey school buildings, BPOs and banks.	• List of at least five (5) completed projects for similar projects undertaken during the last five (5) years accompanied by a certified true copy of Purchase Orders or Contract Agreement and Certificate of Satisfactory Performance for said project, with the following details: <ul style="list-style-type: none"> ○ Name of project ○ Location of project ○ Type of project ○ Duration of the project ○ Contact persons and number
5. Currently employing experienced professionals with valid Professional Regulation Commission (PRC) registrations, to wit: 5.1. Architect 5.2. Civil Engineer 5.3. Electrical Engineer 5.4. Sanitary Engineer or Master Plumber	• List of key personnel assigned for the project with the following supporting documents: <ul style="list-style-type: none"> ○ Curriculum Vitæ ○ Certified photocopy of Professional Regulation Commission (PRC) ID or PRC Board Certificate ○ Employment Certification
6. <u>Contractors are not required to conduct ocular inspection due to the COVID 19 Pandemic.</u>	• <u>Attached are the latest pictures of the project site (Annex A).</u>

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II. SCOPE OF SERVICES

The contractor shall:

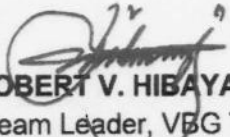
1. Undertake all the necessary works (Architectural, Structural, Electrical, Sanitary, etc.) as indicated in the plans, specifications and scope of works prepared & issued by the Project Management and Engineering Department (PMED) for the proposed renovation of the **LANDBANK PLAZA LIBERTAD BRANCH**;
2. Renovate **LANDBANK PLAZA LIBERTAD BRANCH** within **120 c.d.** upon receipt of Notice to Proceed (NTP);
3. Facilitate and secure all necessary government permits and clearances required for the implementation and completion of the project;
4. Assign a competent project manager/ engineer at the site on a 24/7 basis until project completion and turn-over;
5. Abide by the attached General Conditions of the Project (Annex A);
6. Provide monthly periodic reports on the status/ accomplishments of the project to be submitted to LANDBANK-PMED;
7. Attend all meetings as may be required during the implementation stage until the completion of the project; and
8. Upon formal request, represent the Bank before any authorized body as expert witness in the resolution of any related investigation and controversies.
9. The contractor shall conduct the renovation project from 8:00 PM – 5:00 AM during weekdays and 8:00 AM – 5:00 PM or onwards as the need arises during weekend.

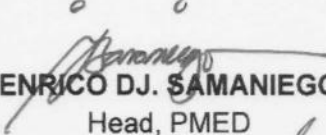
III. MANNER OF PAYMENT

Release of payment / payment schedule shall be in accordance with the Bank's accounting guidelines. Once a month, the contractor may submit a statement of work accomplished (SWA) or progress billing and corresponding request for progress payment of work accomplished.

Prepared by:

Approved by:


ROBERT V. HIBAYA
PDO/Team Leader, VBG Team


ENRICO D.J. SAMANIEGO
Head, PMED

TERMS OF REFERENCE
FOR THE SERVICES OF A GENERAL CONTRACTOR FOR THE
PROPOSED LANDBANK PUERTO CDO BRANCH RENOVATION

I. QUALIFICATIONS

REQUIREMENTS	DOCUMENTATIONS
1. Must be a recognized local engineering construction entity, duly organized under the laws of the Philippines (Corporation, Partnership and Cooperatives).	<ul style="list-style-type: none"> • Certified copy of DTI, SEC or CDA Registration Certificate.
2. Must have a Philippine Contractors Accreditation Board (PCAB) License with at least Category "C & D" and size range of Small B (PCAB Classification: General Building/GB-1).	<ul style="list-style-type: none"> • Certified copy of PCAB Registration Certificate.
3. At least sixty percent (60%) of the interest/outstanding capital stocks belong to citizens of the Philippines.	<ul style="list-style-type: none"> • Certified copy of current General Information Sheet with Documentary Stamp Tax (DST) from the Securities and Exchange Commission (SEC).
4. With at least five (5) years minimum experience in general construction services (steel, reinforced concrete, composite steel-concrete, etc.) related to construction of commercial buildings, hospitals, multi-storey school buildings, BPOs and banks.	<ul style="list-style-type: none"> • List of at least five (5) completed projects for similar projects undertaken during the last five (5) years accompanied by a certified true copy of Purchase Orders or Contract Agreement and Certificate of Satisfactory Performance for said project, with the following details: <ul style="list-style-type: none"> ○ Name of project ○ Location of project ○ Type of project ○ Duration of the project ○ Contact persons and number
5. Currently employing experienced professionals with valid Professional Regulation Commission (PRC) registrations, to wit: 5.1. Architect 5.2. Civil Engineer 5.3. Electrical Engineer 5.4. Sanitary Engineer or Master Plumber	<ul style="list-style-type: none"> • List of key personnel assigned for the project with the following supporting documents: <ul style="list-style-type: none"> ○ Curriculum Vitæ ○ Certified photocopy of Professional Regulation Commission (PRC) ID or PRC Board Certificate ○ Employment Certification
6. <u>Contractors are not required to conduct ocular inspection due to the COVID 19 Pandemic.</u>	<ul style="list-style-type: none"> • <u>Attached are the latest pictures of the project site (Annex A).</u>

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TERMS OF REFERENCE FOR THE SERVICES OF A GENERAL CONTRACTOR FOR THE PROPOSED
PROPOSED LANDBANK PUERTO CDO BRANCH RENOVATION

II. SCOPE OF SERVICES

The contractor shall:

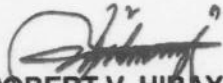
1. Undertake all the necessary works (Architectural, Structural, Electrical, Sanitary, etc.) as indicated in the plans, specifications and scope of works prepared & issued by the Project Management and Engineering Department (PMED) for the proposed renovation of the **LANDBANK PUERTO CDO BRANCH**;
2. Renovate **LANDBANK PUERTO CDO BRANCH** within **90 c.d.** upon receipt of Notice to Proceed (NTP);
3. Facilitate and secure all necessary government permits and clearances required for the implementation and completion of the project;
4. Assign a competent project manager/ engineer at the site on a 24/7 basis until project completion and turn-over;
5. Abide by the attached General Conditions of the Project (Annex A);
6. Provide monthly periodic reports on the status/ accomplishments of the project to be submitted to LANDBANK-PMED;
7. Attend all meetings as may be required during the implementation stage until the completion of the project; and
8. Upon formal request, represent the Bank before any authorized body as expert witness in the resolution of any related investigation and controversies.
9. The contractor shall conduct the renovation project from 8:00 PM – 5:00 AM during weekdays and 8:00 AM – 5:00 PM or onwards as the need arises during weekend.

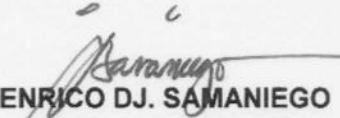
III. MANNER OF PAYMENT

Release of payment / payment schedule shall be in accordance with the Bank's accounting guidelines. Once a month, the contractor may submit a statement of work accomplished (SWA) or progress billing and corresponding request for progress payment of work accomplished.

Prepared by:

Approved by:


ROBERT V. HIBAYA
PDO/Team Leader, VBG Team


ENRICO D.J. SAMANIEGO
Head, PMED